**TOWN OF EAST HAMPTON**

**CAPITAL COMMITTEE MEETING**

**SATURDAY, MARCH 12, 2016**

**8:30 A.M.**

**TOWN HALL MEETING ROOM**

Minutes

**Present:** ChairpersonPatience Anderson, Kevin Reich, Joanne Barmasse (arrived at 9:00 a.m.), Janine Jiantonio (arrived at 8:35 a.m.), Dean Markham, Town Manager Mike Maniscalco and Finance Director Jeff Jylkka

**Call to Order:** Chairperson Anderson called the meeting to order at 8:30 A.M. in the Town Hall Meeting Room

*A motion was made by Mr. Markham, seconded by Mr. Reich, to move the Discussion & Possible Recommendation of Capital Improvement Plans following Public Remarks. Voted (3-0)*

**Public Remarks**

Ted Turner, Hog Hill, asked if the Police Special Services account is the same as the old Special Revenue account. Mr. Jylkka noted that it is the same account and there will be a balance of $40,000 in the account after the transfer requested.

Dean Michelson, Public Works Foreman, asked that the Committee reconsider the cut of one Public Works truck. He also discussed the need for better radio communications for the Public Works trucks when they are on the road.

**Discussion & Possible Recommendation of Capital Improvement Plans**

Public Works Director Phil Sissick and Foreman Dean Michelson were in attendance to answer questions regarding the capital budget for Public Works. They discussed radios, radio tower equipment and plow trucks. Mr. Sissick provided an overview of projects.

**Discussion & Possible Recommendation on Board of Education Budget Reallocation**

A memo was received from Superintendent of Schools Paul Smith regarding reallocation of funds from this year’s approved Capital budget. The memo will be included with the minutes filed in the Town Clerk’s office.

*A motion was made by Mr. Markham, seconded by Mr. Reich, to approve the request of the Superintendent of Schools as outlined in the letter of March 8, 2016 as follows: Of the projected $55,000 of unexpended funds from the existing/previous approved Capital Projects; allocate $15,000 for School Technology to existing project 93009; and allocate $40,000 for HVAC unit replacement at Middle School to existing project 93228. Voted (5-0)*

**Discussion & Possible Recommendation on Funding & Transfers Related to Dispatch**

Mr. Maniscalco provided an overview of the dispatch regionalization with Glastonbury. A copy of the memo provided regarding funding will be included with the minutes filed in the Town Clerk’s office. In addition to the funding listed in the memo a software package will be financed at no interest for 3 years. The amount for this year is included in the funding request. The remaining payments are included in the Capital plan for the next two years.

*A motion was made by Mr. Markham, seconded by Mr. Reich, to recommend to the Board of Finance and Town Council funding for costs associated with the Glastonbury dispatch project. Resolved that a project be created to account for costs associated with the Glastonbury Dispatch project and that the Capital Reserve fund accounts below be transferred to fund the project. Further resolved, the Capital Committee recommends that $53,496 from the Police Special Services account be transferred to the Capital Reserve Fund and that the Town appropriate $250,000 from unassigned general fund balance to fund the project. Voted (5-0)*

*Public Works Radio Repairs $ 60,000*

*Library Shelving 3,290*

*Police CAD/RMS 58,733*

*Community Center Drainage 3,680*

*Community Center Walkway 7,560*

*Contingency 2,951*

*Total Capital Reserve Fund $136,214*

The Committee members discussed whether another meeting was necessary.

*A motion was made by Mr. Markham, seconded by Mr. Reich, to fund the Capital Plan as recommended by the Town Manager for a total of $1,559,045 which includes the reallocation of funds as recommended by the Superintendent and an additional $200,000 for a second Public Works truck with the recommendation it be funded by leasing. Voted (5-0)*

**Adjournment**

*A motion was made by Mr. Reich, seconded by Ms. Barmasse, to adjourn at 11:15 A.M. Voted 5-0 in favor*

Respectfully submitted,

Cathy Sirois

Recording Secretary